

## HAWAI'I STATE PERKINS V - RESERVE FUNDS

### 2026 - 2027 REQUEST FOR PROPOSALS (RFP) FORM

Perkins V Reserve funds are local funds (basic grant funds) that are set aside for alternate distribution to local educational agencies, high schools, or colleges to support state-level need areas and regional initiatives. In Hawai'i, a portion of the reserve funds is set aside for a request for proposals to meet targeted need areas.

\*Completed proposals are due via email submission to [jarret@hawaii.edu](mailto:jarret@hawaii.edu) by March 27, 2026.

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**Proposed project activities and expenditures must be completed between July 1, 2026 and June 30, 2027.**

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#### 2026-2027 TARGETED NEED AREA (must check at least one)

- Develop a new program of study offering in information technology, healthcare, skilled-trades, education, or other identified workforce need area\*
- Curricular and/or programmatic alignment initiatives between of a HDOE CTE program of study and UHCC CTE Program (i.e. high school CTE program and UHCC CTE program)

*\*If the identified workforce need area is not in information technology, healthcare, skilled-trades, or education, provide a justification for the workforce need (state or regionally) in the Project Description section.*

#### APPLICANT INFORMATION

Institution/Office/School:	
Secondary, Postsecondary, Local Educational Agency:	
Contact Person (Full Name):	
Title:	
Email Address:	
Phone Number:	

**PROJECT INFORMATION**

Project Title:	
Requested Amount:	
Project Start Date (Month, Year):	
Project End Date (Month, Year):	

**PROJECT DESCRIPTION**

*Provide a brief description of the proposed project, including objectives, expected outcomes, and major activities.*

*\*If the identified workforce need area is not in information technology, healthcare, skilled-trades, or education, provide a justification for the workforce need (state or regionally) in the Project Description section.*

**ALIGNMENT WITH LOCAL PLAN AND NEEDS ASSESSMENT**

*Describe how the proposed project aligns with both the State and local Perkins V plan. Please reference specific findings from the current Comprehensive Local Needs Assessment (CLNA) and explain how this proposal addresses identified gaps and priorities.*

**TIMELINE OF ACTIVITIES** (All activities and expenditure must be completed between July 1, 2026 and June 30, 2027)

Activity	Estimated Start Date	Estimated Completion Date	Responsible Party(s)
<i>Example: Materials and Supplies purchase for classroom</i>	<i>09/01/2026</i>	<i>09/30/2026</i>	<i>Project Coordinator</i>

<i>(add more rows as needed)</i>			

**IMPACT AND PERFORMANCE MEASURES**

*Describe how success will be measured. Include anticipated improvements in student outcomes, program quality, and/or workforce alignment.*

**BUDGET JUSTIFICATION**

*Provide a breakdown of how the requested funds will be used, including personnel, equipment, materials & supplies, contracts, and/or other expenses. Expenditures must align with the permissible uses of [Section 135: Local Uses of Funds](#).*

*(All activities and expenditure must be completed between July 1, 2026 and June 30, 2027)*

<b>Budget Category</b>	<b>Description</b>	<b>Amount</b>
Personnel		\$
Equipment		\$
Materials & Supplies		\$
Contracts		\$
Other		\$
Total		\$

**ASSURANCES AND SIGNATURES**

I certify that this proposal, budget, and certifications are accurate and complete and that this project will be conducted in accordance with Perkins V, Federal, State, Hawai'i State Department of Education, and University of Hawai'i requirements and policies.

I also certify that I have consulted with the appropriate Institutional Research, Business Office and Human Resources Office personnel and that they have reviewed all budgets and resource commitments and have found that they comply with Perkins, Federal, State, Hawai'i State Department of Education, and University of Hawai'i requirements and policies.

**Proposer**

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

**Principal, Director, CTE Dean, or equivalent**

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMISSION INSTRUCTIONS**

Completed proposals must be submitted by **March 27, 2026** to jarret@hawaii.edu. Incomplete applications will not be considered.

**EVALUATION CRITERIA**

Proposals will be evaluated on based on the following criteria:

- Impact of outcomes
- Reasonableness of the budget
- Strength of alignment with current workforce needs and regional economic development goals
- Alignment between secondary and postsecondary CTE programs
- Feasibility of the proposed plan and likelihood of successful implementation
- Strength of collaborations and partnerships with relevant stakeholders, including industry, education, and community organizations
- Potential for long-term sustainability of project outcomes
- Creativity and innovation of proposed strategies or approaches

Proposers will be notified by May 8, 2026, regarding the status of their proposals, including whether they have been accepted, declined, or require additional clarification or revisions.