

	AWARENESS Awareness activities are one-time events that expose students to the wide range of career, college, and community options available to them.	EXPLORATION Exploration activities go beyond one-time experiences. They strengthen student understanding of the connection between classroom learning and "real-life" applications.	PREPARATION Preparation activities give students extended, supervised opportunities to develop readiness skills for work and life.	TRAINING Training opportunities prepare students for entry or advancement in specific careers or post-secondary degree programs	
SUPPORTING (HOURS)	CLASSROOM GUEST SPEAKER ⌚ 0.5-1HR 👤👤👤 On-Campus / Virtual Visit a school and share expertise and experiences with students and/or teacher in a classroom or larger group setting	INFORMATIONAL INTERVIEW ⌚ ~1HR 👤👤👤 On-Campus/Virtual Students conduct an interview of an industry professional in-person or virtually. Interviews can be conducted by an individual or group of students about a profession or specific topic related to the profession.	AUDITION / PORTFOLIO REVIEWS ⌚ 1-4 HR 👤👤👤 On-Campus / Virtual Provide feedback to student performance or artistic portfolios		
	WORKPLACE TOUR/FIELD EXPERIENCES ⌚ 2+HR 👤👤👤 Off-Campus Host a school/classroom visit to the worksite. Students can speak to professionals to learn about educational requirements, skills, and opportunities available in the industry				
	FAFSA ⌚ 1-2HRS 👤👤👤 On-Campus Assist families of students in completing FAFSA application forms				
	COMMUNITY ENGAGEMENT EVENTS ⌚ 2-6HR 👤👤👤 Off-Campus Provide students with an opportunity to assist with the implementation of a corporate/charity event				
	SPECIAL CAMPUS EVENTS ⌚ 2-4HR 👤👤👤 On-Campus Provide supports to the school for special events. (e.g. showcase, fairs, etc.) Schools may ask for assistance with volunteers, resources, networking, etc.				
PARTNERING (DAYS)	COMMUNITY SERVICE PROJECTS ⌚ 2-8HR 👤👤👤 Off or On-Campus One-time volunteer opportunities that help students learn more about careers while contributing to the organization's mission (Projects may include connections to the Nā Hopena A'o framework and Hawaiian education)	JOB SHADOW 📅 1+ WORK DAY(S) 👤👤👤 Off-Campus Provide an opportunity for students to observe, discuss, and participate in daily routines and activities of a particular job.	INDUSTRY-RECOGNIZED CERTIFICATIONS PREPARATION ⌚ 2-8 HR 👤👤👤 On-Campus / Virtual Assist students in to prepare for industry recognized certification exams	TEACHER EXTERNSHIP ⌚ 4+ / DAY 👤👤👤 Off-Campus Provide a job shadowing or similar work experience that will increase the teachers' ability to bring workplace practices and policies (e.g. problem solving, practical applications of theory, team building, etc.) into the classroom.	
	MOCK INTERVIEWS ⌚ 2-8HR 👤👤👤 On-Campus / Virtual Conduct mock job interviews/performance reviews of students and provide feedback on their performance				
LEADING (WEEKS)	COLLEGE AND CAREER FAIR/ EXPO ⌚ 2-8HR 👤👤👤 Off or On-Campus / Virtual Host a booth to share advice on pursuing a career, skills and knowledge required, and career roles, responsibilities, and advancement options <i>Planning and coordination with the school/complex may take an extended period of time</i>	CAREER COACH ⌚ 1 HR / WEEK 👤👤👤 On-Campus / Virtual Offer in-person and/or virtual support, guidance, and motivation to students as they explore careers and enter the world of work	SCHOOL-BASED ENTERPRISE 👤👤👤 On-Campus Help prepare students to transition from high school to work or post-secondary education by providing work experience, typically run by students on the school's campus with industry mentors	ON THE JOB TRAINING ⌚ 4+ HR / WEEK 👤👤👤 Off-Campus Provide employee training and supervision as potential transition to ongoing employment. (Typically reserved for graduating seniors or post-secondary students)	
		INDUSTRY MENTOR ⌚ 2-4HRS 👤👤👤 On-Campus / Virtual Work with students to provide feedback on industry related projects/prototypes before their final presentations			INTERNSHIP ⌚ 60+ HR 👤👤👤 Off-Campus Provide professional work experience aligned with a career pathway that applies classroom learning and builds skills. Internships can be paid or unpaid and follow an approved structure.
		RESUME DEVELOPMENT 📅 1-2 WEEKS 👤👤👤 On-Campus / Virtual Provide students with an opportunity to develop and modify their resume based on feedback from business/industry			EMPLOYABILITY / FOCUSED INTERNSHIP ⌚ 60+ HR 👤👤👤 Off-Campus Provide on-the-job paid work experience along with career exploration & planning. May not be aligned directly with a student's career pathway. Internship information can be used for planning.
CHAMPIONING (MONTHS)	<h1>WORK-BASED LEARNING EMPLOYER ENGAGEMENT MENU</h1>		PERFORMANCE-BASED ASSESSMENT ⌚ 15+ HR 👤👤👤 Off or On-Campus / Virtual Work with teachers to develop a scenario or industry-based problem for students to apply pathway content knowledge, skills, and strategies to design and present possible responses, solutions, and/or products.	CLINICAL EXPERIENCES ⌚ 4+ HR / WEEK 👤👤👤 Off-Campus Provide an opportunity for students to participate in a supervised learning experience included as part of a training course in which students observe and perform tasks in a supervised, authentic setting. Students focus on observation, reflection, and understanding of practice connected to an academic course or program. Clinical experiences can lead to specific industry certifications.	
			SCC / ADVISORY BOARD MEMBER ⌚ 2-40 HR 👤👤👤 On-Campus / Virtual Participate in a school- or city-level workforce development and education advisory group (1 person typically at management level or above)		YOUTH APPRENTICESHIP ⌚ 450 HR 👤👤👤 Off-Campus Provide paid on-the-job training based on state youth apprenticeship curriculum guidelines. Please see the Apprenticeship Information page for a list of apprenticeship programs in the state and other resources.
			EXTENDED SERVICE LEARNING PROJECTS ⌚ 2-90 HR 👤👤👤 Off-Campus Support students in designing and implementing projects at local businesses; government agencies, and non-profit organizations. Includes but not limited to project-based lessons, mālama 'aina projects, community service projects, etc.		HRS Chapter 372
			SCHOOL-INDUSTRY PROJECT ⌚ 24+ HR 👤👤👤 Off or On-Campus Assist teachers in designing a multidisciplinary learning activity. Potentially coach student teams and/or provide feedback on student work.		WORK EXPERIENCES ⌚ 45+ HR 👤👤👤 Off-Campus Provide employability skill training, for pay, in a work setting (Typically reserved for students with some prior work experience)

KEY
Recommended level of staffing

None Few Some Many

